



Canadian Society of Palliative Care Physicians

Policies of the Board of Directors

1. Directors of the Board

The Board consists of ten (10) Directors at Large who are elected by Class A members of the Canadian Society of Palliative Care physicians. The number of directors may be re-set by the Board as specified in the bylaws of the Society.

The composition of the Board is not specified by the CSPCP. It is the responsibility of the CSPCP membership to elect directors that will best represent them.

2. Officers of the Board

Four (4) offices have been designated by the CSPCP board:

President Elect / President / Past President	1 year / 2 years /
1year Treasurer	2 years
Secretary	2 years

The President Elect progresses through the President Elect, President, and Past President positions over the course of 4 years. At any given time, the Board will have in place either a) a President Elect and a President; or b) a President and a Past President

The number of officers and the terms of office may be re-set by the board, as specified in the bylaws of the Society.

Individuals may hold more than one office.

The appointment of officers takes place at the first board meeting following the AGM. Officers are appointed by the Board and are selected from the Directors at Large. Officers may be appointed who are not Directors at Large; however such officers are non-voting members of the Board. Officers must maintain their Director-at-Large status to maintain voting privileges on the Board.

3. Remuneration of Officers and Directors

Officers and Directors of the Society shall serve their terms without remuneration. Out-of-pocket expenses incurred on behalf of the Society will be reimbursed; specifically, travel and accommodation and meal expenses to attend Board meetings and other meetings designated by the Board in accordance with the terms stated on the CSPCP Travel Expense Claim Form. If an Officer or Director wishes to extend their stay for any reason, he/she is responsible for meals, accommodations and incidental costs for the additional days.

4. Voting

CSPCP practice is to aim for consensus. This means that all directors can support the decision, even if it's not their first choice. Seven votes are sufficient to carry a decision with a Board size of ten.

For high-consequence decisions, CSPCP practice is to have all board members actively vote.

The law assumes that if a Board member does not actively vote, then he or she agrees with the majority unless the Member has dissenting vote recorded in the minutes. If a Board member misses a meeting, and/or wants a dissenting vote recorded, he/she must contact the Administrative Assistant within 14 days of the meeting. The dissenting vote will be included in the draft minutes for approval at the subsequent Board meeting.

5. Decisions

Internal debate is welcome.

Once a decision is made, all Board members will publicly express the shared decision reached by the elected Board, even if their personal views may differ.